

CONFIRMED MINUTES

BOARD MEETING



At the **Board Meeting** on **8 Jun 2026** these minutes were **confirmed as presented**.

Name:	Mangakōtukutuku College Board
Date:	Monday, 4 May 2026
Time:	5:30 pm to 7:57 pm (NZST)
Location:	Mangakotukutuku College, 6 Collins Road
Board Members:	Presiding Member Lance Enevoldsen, Kalel Upoko, April Taelangi, James Hay-Mackenzie, Serena Sligo, Shawn Gielen, Dave McNulty, Mark Stevenson, Monika Bali
Attendees:	Cherie Vallis, Wendy Bulloch, Joss Mato
Apologies:	Jo Kukutai

1. OPENING MEETING

1.1 WELCOME AND KARAKIA

Welcome: Lance

Karakia: Monika

Wendy leaves 6:26pm

Serena leaves 6:58pm

1.2 APOLOGIES

Apologies received from Jo Kukutai

2. Administration Matters

2.1 INTERESTS REGISTER

Motion to give speaking rights for Joss and Wendy.

Move: Lance

Second: Mark

Favour: All

Opposed: None

Format for principal's report. Strategic plan to be written the way it has been added to the agenda. Jim has acknowledged.

3. Reports

3.1 PRINCIPAL/MANAGEMENT



Organise Mere and Tanya to present to the board.

In relation to 1.6 Teaching and Learning (Page 13)

Due Date: 8 Jun 2026

Owner: James Hay-Mackenzie



Stand down and Suspension Data

Request to see stood down and suspended student's statistic data over time for ethnicity, gender and reasons especially to note comparisons/improvement

In relation to 5.2 Stand down and Suspensions (Page 20)

Due Date: 8 Jun 2026

Owner: James Hay-Mackenzie



Check absence notification process to ensure contact with student's caregivers.

Raised during 5.2 Standown and Suspensions (Page 20) by Serena

Due Date: 8 Jun 2026

Owner: Joss Mato



Update KAMAR pastoral record drop down categories

Raised by Dave during 5.2 Standown and Suspensions (Page 20) about downloading reports from KAMAR

Due Date: 8 Jun 2026

Owner: James Hay-Mackenzie



Teacher communications home to caregivers

Raised by Cherie during 5.2 Standown and Suspensions (Page 20)

Paper comms home to caregivers (as some caregivers may not have consistent access to internet to check SchoolBridge)

Due Date: 8 Jun 2026

Owner: James Hay-Mackenzie



Teacher communications home to caregivers

Raised by Cherie during 5.2 Standown and Suspensions (Page 20)

SchoolBridge portal links information to caregivers and how to navigate

Due Date: 8 Jun 2026

Owner: Joss Mato



Variance between KAMAR total student count report vs. current

Re: page 38 raised by Lance, why is the total tally of students 818 but currently enrolled is 780

Due Date: 8 Jun 2026

Owner: Joss Mato



Motion to move the Principal's Report

None opposed

Decision Date: 4 May 2026

Mover: James Hay-Mackenzie
Seconded: Serena Sligo
Outcome: Approved

- Year 7–10 2026 Achievement results discussed.
- Mention that the Kāhui Ako is not continuing. Intent to re-engage feeder schools is on Jim's radar, with meetings already held with learning facilitators.
- Teaching and Learning update included PD days at the marae focused on deliberate practice.
- Emergency evacuations/lockdown/closures discussed.
- Shawn noted that appendix 3.1c is included in the policy assurance framework.
- Attendance summary showed significant gains in overall attendance.
- Stand-downs and suspensions discussed, including comparison reporting by week, term, year, ethnicity, gender, and reason, and whether outcomes are improving.
- Serena noted she does not receive texts/calls regarding attendance, lead to action.
- Dave asked whether stand-down and suspension data could be pulled out separately, lead to action.
- Jim advised pastoral dropdowns need updating, lead to action.
- Discussion around parent communication and when teachers' feedback would be heard.
- Concerns raised that not all parents have internet access for SchoolBridge.
- Discussion on how parents are communicated with regarding student achievement, lead to action.
- April noted parents appreciated regular teacher updates and reminders about student progress, lead to action.
- Lance queried the tally variance between the reported 818 students and the roll count of 770, lead to action.
- April noted that "April 25" on page 12 should read "April 26."

3.2 BOARD ASSURANCE FRAMEWORK



Check the EOTC checklist with KHA and NBA

Raised during Page 51

Due Date: 8 Jun 2026
Owner: James Hay-Mackenzie



Sick leave comment

Remove Sick leave comment from the second to last page

Due Date: 8 Jun 2026
Owner: James Hay-Mackenzie



Add dates to the third column

Add dates to the third column

Due Date: 8 Jun 2026
Owner: James Hay-Mackenzie



Review staff statistics at the next board meeting

Review staff statistics at the next board meeting (gender/ethnicity).
Review the consultation committee's involvement.

Due Date: 8 Jun 2026

Owner: James Hay-Mackenzie



Page 50 Statement Amendment

Change the statement to working with all students to attain the highest targets.
Staff should be aware and reminded of this.

Due Date: 8 Jun 2026

Owner: James Hay-Mackenzie

- Volunteers and parents are to be police vetted before any EOTC event.
- Reinforcing student phones in school policy Term 2 Week 3.
- Health and Safety committee are to attend meetings with NBA.
- Our school thematic approach is woven in our curriculum framework, taking excerpts from E Noho Nga wai hono.

4. Committees

4.1 FINANCE



Moved that the Finance minutes be accepted and actions within ratified

Moved that the Finance minutes be accepted and actions within ratified

Decision Date: 4 May 2026

Mover: Presiding Member Lance Enevoldsen

Second: James Hay-Mackenzie

Outcome: Approved

4.2 PROPERTY



Moved that the Property minutes be accepted and actions within ratified.

Moved that the Property minutes be accepted and actions within ratified.

Decision Date: 4 May 2026

Mover: Presiding Member Lance Enevoldsen

Second: Mark Stevenson

Outcome: Approved

Shawn acknowledges Jim's efforts to persuade better offers for support.

4.3 CONSULTATION



Organise member attendance for NZSBA conference 17-18 July

- Attendance
- Transport
- Accommodation
- Food
- Early bird discount

Due Date: 8 May 2026
Owner: Joss Mato



Double check dialing in capacity with Justine Rogers.

Members unable to complete dial in

Due Date: 15 May 2026
Owner: Presiding Member Lance Enevoldsen



Disciplinary meeting attendance

Request confirmation replies who is attending as members are RSVP'ing to ensure enough members are in attendance

Due Date: 15 May 2026
Owner: Presiding Member Lance Enevoldsen



Remove 5D from the Governance Manual

Remove 5D from the Governance Manual

Due Date: 15 May 2026
Owner: April Taelangi



Add Governance Manual Additions 28042026 to the next meeting agenda

Add **Governance Manual Additions 28042026** to the next meeting agenda

Due Date: 8 Jun 2026
Owner: Joss Mato



Remove points 5e and 5f (page 69)

Remove points 5e and 5f (page 69)

Due Date: 8 Jun 2026
Owner: April Taelangi



Move the consultation minutes tabled be accepted along with recommendations within.

All in favour, none opposed

Decision Date: 4 May 2026
Mover: Presiding Member Lance Enevoldsen
Outcome: Approved



Amendment Motion

Amendment motion that the remuneration (points a, b and disciplinary) for attending meetings be struck from the changes in the governance manual.

Favour: Dave, Mark

Opposed: Lance, Cherie, April, Kalel, Jim

Abstained: Shawn, Monika

Decision Date: 4 May 2026
Mover: Presiding Member Lance Enevoldsen
Outcome: Not Approved



Amendment motion to remove 5D

Favour: Lance, Cherie, Jim, Kalel, Shawn, Dave, Mark, Monika

Opposed: April

Decision Date: 4 May 2026

Mover: Dave McNulty
Seconder: Mark Stevenson
Outcome: Approved

The board discussed the changes in the governance manual (points a, b and disciplinary). Members noted that volunteers currently invest substantial time in board duties. Opinions were mixed: some members felt the stipend was fair compensation and appropriate for future planning, while others opposed. Amendment motion called.

5. Strategic Discussion & Decisions

5.1 Ratification of Flying Minutes



Move that the ratification of flying minutes be accepted.

All in favour, none opposed

Decision Date: 4 May 2026
Mover: Presiding Member Lance Enevoldsen
Outcome: Approved

5.2 EOTC review



EOTC Review Update

EOTC Review update note a week or 2 after 4th May hui for further discussion at the 8th of June meeting.

Due Date: 22 May 2026
Owner: Mark Stevenson

- Mark is working on adding to the EOTCV review for discussion at the next meeting. Expect an update in the next week or two
- Water safety risk assessment document requires regular reviews

5.3 Update on the LSM intervention



Share the latest LSM report with the board.

Share the latest LSM report with the board.

Due Date: 8 Jun 2026
Owner: Shawn Gielen

Awaiting a letter to confirm what the LSM's requirements will be.

6. CORRESPONDENCE

6.1 Incoming



Follow up iwi representation following R. Hopa resignation.

Lance sent a reply to acknowledge the email sent by R Hopa resigning from the board as the iwi representative. Follow up required.

Due Date: 8 Jun 2026
Owner: Presiding Member Lance Enevoldsen



Motion to extend the meeting 30mins.

All in favour, none opposed.

Decision Date: 4 May 2026
Mover: Presiding Member Lance Enevoldsen
Outcome: Approved

6.2 Outgoing

7. Confirm Minutes

7.1 CONFIRM MINUTES

Board Meeting 23 Mar 2026, the minutes were confirmed as presented.



Moved that the minutes of the previous meeting held on Monday 23 March 2026 be...

accepted as a true and correct record.

All in favour, none opposed.

Decision Date: 4 May 2026
Mover: Mark Stevenson
Seconder: Monika Bali
Outcome: Approved

8. PUBLIC EXCLUDED

8.1 PUBLIC EXCLUDED RESOLUTION



Motion to retain Joss as a member of the public for the purpose of minute taking.

Motion to retain Joss as a member of the public for the purpose of minute taking

Decision Date: 4 May 2026
Mover: Shawn Gielen
Outcome: Approved



Moved into committee at 7:35pm

Moved into committee at 7:35pm

Decision Date: 4 May 2026
Mover: Presiding Member Lance Enevoldsen
Outcome: Approved



Share ERO letter with staff (where appropriate)

Share ERO letter with staff (where appropriate)

Due Date: 8 Jun 2026
Owner: James Hay-Mackenzie



5pm pre-board meeting

Shawn will run a workshop with interested members to learn about the complaints process using a real example related to MKT.

Due Date: 8 Jun 2026

Owner: Shawn Gielen

- Shawn noted in the ERO letter that there are areas for improvement
- Board encouraged that if comms is sent to board member(s) to attend meeting with ERO, to turn up.

8.2 OUT OF PUBLIC EXCLUDED RESOLUTION



Moved that the Board move out of committee at 7:55pm

All in favour, none opposed

Decision Date: 4 May 2026

Mover: Presiding Member Lance Enevoldsen

Outcome: Approved

9. Close Meeting and Karakia

9.1 Meeting close

Next meeting: Board Meeting - 8 Jun 2026, 5:32 pm

Approved decisions made between meetings



Approval for interview and appointment process of a permanent Geography/History teacher

That the Board approves the interview and appointment process of a permanent History/Geography teacher, subject to Ministry of Education approval to proceed with the process.

10 Supported: Cherie Vallis , Dave McNulty , James Hay-Mackenzie , Jo Kukutai , Kalel Upoko , Lance Enevoldsen , Mark Stevenson , Monika Bali , Serena Sligo , Shawn Gielen

0 Opposed:

0 Abstained:

Decision Date: 15 Apr 2026

Outcome: Approved



Leave approval

The Board approve the leave below:

Tuhiao Johnson (teacher) -- 8 days discretionary leave without pay from Monday 25 May until Thursday 4 June.

Jenny Bevege (Learning Assistant) -- 9 days discretionary leave without pay from Wednesday 27 May until Monday 8 June.

11 Supported: April Taelangi , Cherie Vallis , Dave McNulty , James Hay-Mackenzie , Jo Kukutai , Kalel Upoko , Lance Enevoldsen , Mark Stevenson , Monika Bali , Serena Sligo ,

Shawn Gielen - I have asked Jim to review the leave procedure with staff to ensure they give the most notice possible for intention to request leave especially for events that are not unforeseen.

0 Opposed:

0 Abstained:

Decision Date: 28 Apr 2026

Outcome: Approved

Motion to extend the meeting 30mins (Lance) all in favour (none opposed)

Presiding Member Lance Enevoldsen

9 Jun 2026