

CONFIRMED MINUTES

BOARD MEETING



At the **Board Meeting** on **23 Mar 2026** these minutes were **confirmed as presented**.

Name:	Mangakōtukutuku College Board
Date:	Monday, 9 February 2026
Time:	5:30 pm to 7:20 pm (NZDT)
Location:	Mangakotukutuku College, 6 Collins Road
Board Members:	April Taelangi, Dave McNulty , James Hay-Mackenzie, Kalel Upoko, Presiding Member Lance Enevoldsen, Mark Stevenson, Monika Bali, Raewyn Pene-Hopa, Serena Sligo, Shawn Gielen
Attendees:	Wendy Bulloch
Apologies:	Cherie Vallis

1. OPENING MEETING

1.1 WELCOME AND KARAKIA

1.2 APOLOGIES

1.3 ELECTION OF PRESIDING CHAIR

Shawn Gielen took the chair and asked for nominations for Presiding Chair. Lance Enevoldsen was nominated by Jim Hay-Mackenzie,

As there were no further nominations, Lance was elected as Presiding Member.

Lance Enevoldsen returned to the chair.

2. Administration Matters

2.1 INTERESTS REGISTER

Lance advised Board Members to keep in mind that should they see there may be a potential for conflict in any Board decisions or matters as a result of outside interests they may have, this is the place to declare that conflict.

3. Reports

3.1 PRINCIPAL/MANAGEMENT

Jim Hay-Mackenzie pointed out various aspects of his Principals Report that could be of particular interest to the Board.

NCEA Results

This shows the data for last years NCEA results. Strategies are being put in place to improve those figures.

Education Perfect

Jim checked with the Leaders of Learning regarding Education Perfect. As part of the Annual Report there will be a section on the programmes effectiveness.

Annual Implementation Plan

This details the plan of goals and objectives showing where the school is at the moment and where we want to be. It is a fluid "working" document.

The following amendments were requested:

Strategic Goal 2 - Add targets for NCEA achievement. Cut and paste some of the targets we already have information on into this document.

Strategic Goal 3 - Addition of the words "and other Maori Whanau" to the first objective, after "whanau" and before "through".

Strategic Goal 3 - Add Ko Wai Au Trust as a new strategy 3, adding "Visit local Marae to make connections".

Strategic Goal 3 - No mention on the review of reporting to parents. Add this under the achievement area.

Remove the "s" in Shawn's surname on the last page.

Resignations - we have received 4 resignations over the Christmas holiday break. All resignations are natural progressions with either taking on higher duties at other schools, leaving to gain other qualifications full time, or moving overseas.

The DP's job is currently advertised and the deadline for applicants is next Monday (16 February). Hopefully, the successful applicant will start in Term 2.

STAR Plan - it is now mandatory for all schools to have a STAR Plan. The plan is attached in the board pack. "Regular Attendance" means over 90% attendance.

Health and Safety Meetings. The next meeting is 24 February and meetings are held on the last Tuesday of every month.

Ministry Support Person - This has been helpful setting up plans and processes, who is responsible for what.

PAT's/SMART

We will do PAT's this term so we have a baseline for comparing last year to this year.



Adoption of the Principal's Report

Moved the adoption of the Principals Report.

Decision Date: 9 Feb 2026
Mover: James Hay-Mackenzie
Seconder: Dave McNulty
Outcome: Approved



Annual Implementation Plan

That the Board approve the Annual Implementation Plan for 2026 with the amendments as suggested.

Decision Date: 9 Feb 2026
Mover: James Hay-Mackenzie
Seconder: Dave McNulty
Outcome: Approved



Education Perfect

The Board approves the purchase and use of Education Perfect at Mangakotukutuku College for a total cost of \$22,944.80 (GST inclusive).

Decision Date: 9 Feb 2026
Mover: James Hay-Mackenzie
Seconder: Dave McNulty
Outcome: Approved

3.2 BOARD ASSURANCE FRAMEWORK

4. Committees

4.1 FINANCE

Finance Committee Terms of Reference requires an update to include delegated financial authority for the Mangakotukutuku College Board Presiding Member.

Budget areas can be tagged to be funded by the Donations Scheme. This will show in the notes to the budget.



Approve the Finance Committee Meeting Minutes

Moved the approval and acceptance of the Finance Committee Meeting.

Decision Date: 9 Feb 2026
Mover: Presiding Member Lance Enevoldsen
Seconder: Mark Stevenson
Outcome: Approved

4.2 PROPERTY



Move the Property Report be accepted

Move the Property Report be accepted.

Decision Date: 9 Feb 2026
Mover: Presiding Member Lance Enevoldsen
Seconder: Dave McNulty
Outcome: Approved

4.3 CONSULTATION

The Board members are encouraged to add anyone in the community who may have been overlooked in the consultant process. Melville Sports Club was suggested as they have a strong following in the Melville community.

There is plenty of time to add anyone or anything BEFORE this comes back to the Board for signing off at the next Board meeting.



Move the Consultation Committee Report be accepted

Move that the Consultation Committee Report be accepted.

Decision Date: 9 Feb 2026
Mover: April Taelangi
Seconder: Presiding Member Lance Enevoldsen
Outcome: Approved

5. Strategic Discussion & Decisions

5.1 STRATEGIC PLAN REVIEW FOR 2026

5.2 EOTC REVIEW: BOT AUTHORISATION

The Board to appoint a couple of Board members to take on the responsibility of going through the EOTC documents prior to sending to the Board for approval. Board to decide what specific information is required at Board level.

Those responsible for reporting to the Board will summarise the event and ask for more information if required. They are also to check that we are compliant and can be assured the decision is well-informed.

Budget figures are an Operational matter and as such are not required by the Board.



Board members to review EOTC trips

Moved that Mark Stevenson and Serena Sligo are the reviewers for EOTC trips prior to Board approval.

Decision Date: 9 Feb 2026
Mover: Presiding Member Lance Enevoldsen
Seconder: Raewyn Pene-Hopa
Outcome: Approved

5.3 FLYING MINUTES: PROCEDURES

100% approval is required on Flying Minutes. If, for some reason, you do not place your vote before the cut-off, an email as soon as possible after the cut-off giving your vote will still count. A text reminder will go out prior to the cut-off.



Framework relating to electronic decisions

A lightweight framework is to be created relating to electronic decisions.

Due Date: 16 Mar 2026
Owner: Presiding Member Lance Enevoldsen

5.4 Regional Executive Committee Member for NZSBA

April Taelangi is putting her hand up to be nominated for the Regional Executive role in the NZSBA. She will send the required information out in a Flying Minute to board members.



Chase up NZSBA

Wendy to contact NZSBA to see how they are progressing with adding us to their database.

Due Date: 12 Feb 2026
Owner: Wendy Bulloch

6. CORRESPONDENCE

6.1 Incoming



NZSBA Membership Invoice

Check if we have received and paid for the NZSBA Membership for 2026.

Due Date: 13 Feb 2026
Owner: James Hay-Mackenzie

6.2 Outgoing

7. Confirm Minutes

7.1 CONFIRM MINUTES

Mangakotukutuku College Board 1 Dec 2025, the minutes were confirmed as presented.



Confirming Minutes of 1 December 2025

Moved the minutes of the meeting held 1 December 2025 were a true and correct record.

Decision Date: 9 Feb 2026
Mover: Presiding Member Lance Enevoldsen
Seconder: Mark Stevenson
Outcome: Approved

8. PUBLIC EXCLUDED

8.1 PUBLIC EXCLUDED RESOLUTION @ 7.02 p.m.



Move into PEB

Move into PEB

Decision Date: 9 Feb 2026
Mover: Presiding Member Lance Enevoldsen
Seconder: Shawn Gielen
Outcome: Approved

8.2 OUT OF PUBLIC EXCLUDED RESOLUTION AT 7.15 PM



Move out of PEB

Approved we move out of PEB discussion

Decision Date: 9 Feb 2026
Mover: Presiding Member Lance Enevoldsen
Seconder: Serena Sligo
Outcome: Approved

9. Close Meeting and Karakia

9.1 MEETING CLOSED @ 7.20 pm

Next meeting: Board Meeting - 23 Mar 2026, 5:30 pm

Approved decisions made between meetings



Board Recommendation – School Closure Due to Strike Action

That Mangakōtukutuku College will be closed on Thursday 23 October 2025 due to the national strike by PPTA and NZEI members.

8 Supported: April Taelangi , Cherie Vallis , Kalel Upoko , Lance Enevoldsen , Mark Stevenson , Raewyn Pene-Hopa , Serena Sligo , Shawn Gielen **0**

Opposed:

0 Abstained:

Decision Date: 20 Oct 2025

Outcome: Approved



School closed on Wednesday 5 November from 12.45, due PPTA strike

That, due to the PPTA strike action, the school will close at 12.45 pm on Wednesday 5 November. Limited supervision will be available for students who require it.

6 Supported: April Taelangi , Kalel Upoko , Lance Enevoldsen , Raewyn Pene-Hopa , Serena Sligo , Shawn Gielen **0 Opposed:**

0 Abstained:

Decision Date: 3 Nov 2025

Outcome: Approved



Y9 Camp

That the Y9 Camp planned for 10 - 14 November 2025 be approved.

10 Supported: April Taelangi , Cherie Vallis , James Hay-Mackenzie , Kalel Upoko , Lance Enevoldsen , Monika Bali , Raewyn Pene-Hopa , Serena Sligo , Shawn Gielen ,

Mark Stevenson - I will support this trip based on the email from Wendy received (07Nov2025 10:05) with all the information required.

0 Opposed:

0 Abstained:

Decision Date: 7 Nov 2025

Outcome: Approved



Advertisement for Permanent PE/Health position

That the Board approve the advertisement of a permanent Physical Education/Health teacher.

7 Supported: April Taelangi , Dave McNulty , Kalel Upoko , Lance Enevoldsen , Raewyn Pene-Hopa , Serena Sligo , Shawn Gielen **0**

Opposed:

0 Abstained:

Decision Date: 5 Dec 2025

Outcome: Approved



New Flying Minute

(That the Board approve the Y13 Leadership Camp (3, 4 and 5 February 2026)

7 Supported: Cherie Vallis , Dave McNulty , Lance Enevoldsen , Raewyn Pene-Hopa , Serena Sligo , Shawn Gielen ,

Mark Stevenson - Great work with the documents provided. One observation, if there are no volunteers assisting, no need to mention them in the risk assessment documents.

0 Opposed:

0 Abstained:

Minutes : Board Meeting - 9 Feb 2026

Decision Date: 30 Jan 2026

Outcome: Approved



Leave approval for staff

The Board approves the following leave applications for **over 5 days for 3 staff members.**

10 Supported: April Taelangi , Cherie Vallis , Dave McNulty , James HayMackenzie , Kael Upoko , Mark Stevenson , Monika Bali , Raewyn Pene-Hopa , Serena Sligo , Shawn Gielen **0 Opposed:**

0 Abstained:

Decision Date: 6 Feb 2026

Outcome: Approved

New Actions raised in this meeting

Item	Action Title	Owner(s)
5.3	Framework relating to electronic decisions Due Date: 16 Mar 2026	Presiding Member Lance Enevoldsen
5.4	Chase up NZSBA Due Date: 12 Feb 2026	Wendy Bulloch
6.1	NZSBA Membership Invoice Due Date: 13 Feb 2026	James HayMackenzie

Signature: _____

Date: _____