

MANGAKŌTUKUTUKU COLLEGE ESTABLISHMENT BOARD MEETING 5.30 P.M. TUESDAY 21 MAY 2024

Present: Jackie Woodland (Presiding member), Dave McNulty (Deputy Presiding member)

Anthony Rawiri, Ratau Turner, Krissy Witehira, Matt Crispe, Mareta Matenga,

Samantha Farook [Actg. Principal] Shane Edwards (LSM)

In Attendance: Alan Smith [MoE] - 5.30-5.52pm, Kevin Johnston [MoE] via Phone/Zoom - 5.30-

6.33pm, Jocelyn Caughley [Minute Taker]

On Leave: Thilo Govender

Welcome: Jackie welcomed Alan from MoE and IT WAS MOVED that Alan be given speaking

rights.

J.WOODLAND FROM CHAIR
CARRIED UNANIMOUSLY

Meeting is being recorded for Minute Taker's benefit. Subsequently deleted due to

inadvertently recording during In-Committee.

Whanaungatanga.

Karakia: Anthony Rawiri

•	ACTION	TIMEFRAME
 ALAN SMITH [MoE] Alan spoke to SEPE – School Evaluation of Physical Environment. Buildings – strategic now 95% completed. Condition assessment has been done and Dave has this information. Need to look at quick impacts - what looks good for the students and community. There are priorities that need to be gone through. H & S is P1 and is acted on immediately, P2 – Infrastructure, P3 – Fit for purpose, P4 is wish list. A list has been put together for P2. Priorities need to be put in a table and prioritised. The assets were not in the Board's care until the beginning of 2024 hence nothing could be done before this. Curriculum needs to be included in all of this. Final 5% needs to be listed, so Board can move ahead. Would be good to put this in Excel spreadsheet so can strategically move forward. A Property Manager is being employed for 18 months - Val will be at the next Property meeting. P2 – Most have been addressed that were listed in 2023. More variations have been addressed that were listed in 2023. More variations have been added. Residual funding is available from both schools – approx. \$1.2M. MoE is going to let school prioritise priorities. Funding is guaranteed and will roll over. Both sites have now been combined. Toilets are a major problem, which is a major source of H & S costing up to \$5K a month in vandalism. Toilet issue needs to be addressed urgently. Narrative needs to align with all these decisions. Will be included in Master Plan. Buildings have been identified for rationalisation, but not signed off by the Board yet. Alan left the meeting at 5.52 p.m. with thanks for attending. 	Property Comm.	ASAP

		ACTION	TIMEFRAME
1.3	DECLARATION OF INTEREST	Dave	When
	Dave declared he could have a future conflict due to his involvement		necessary
	with A.E. He will put this on interest register if this occurs.		
1.4	PREVIOUS MINUTES		
	IT WAS MOVED that the minutes of 30 April 2024 be accepted and		
	adopted, as a true and accurate record. K.WITEHIRA/D.McNULTY		
	CARRIED UNANIMOUSLY		
	MATTERS ARISING		
	- Thilo is on leave and unable to answer questions. Board		
	Members were asked to forward any questions to Samantha.		
	- Letter from Clive - Purchase replacement memorial tree and put	Shane	Prior to
	it in front of flags, where it will not be subject to damage. The	Sam	June Bo
	tree will be rededicated to Jaden Chhayrann. Shane & Sam will		meeting
	meet with Clive regarding this and update the Board at their next		
	meeting.		
2	REPORTS		
2.1	PRESIDING MEMBER		
	Taken as read.		
2.2	PRINCIPAL		
	Received as read. Shane spoke to the report in the absence of the		
	Principal.		
	- Five new staff have joined the school, one has since left. Staff		
	shortages are chronic at the moment. This is a major problem		
	for this school – it is also a Health & Safety risk.		
	- NZSTA have looked at all staff contracts.		
	- Organisational chart has been completed by Samantha Farook.		
	- Tumukai has put in for some dates for leave – this is normally		
	taken during school breaks.		
	- Absence percentages – some year levels are below 66% - a third		
	of their time. Some are chronic attenders – some are coming to		
	school but not attending classes.		
	- This month's finance report should be with Principal's report and	Principal	
	presented. Management will need to present April and May's at	i imoipai	
	next meeting for approval.		
	- Property & Grounds – Evacuation last week. School to be		
	congratulated for the management of this. School wide training		
	has taken place and we received 4 out of 5 – did really well.		
	Following Harrison Tew training there is full confidence in our		
	procedures. Samantha and her team were congratulated. This		
	information has been forwarded to MoE. Lockdown and		
	Evacuation practices will be held regularly.		
	- Dave McNulty was acknowledged for the work he has done with		
	property. He is always available, and this is much appreciated.		
	- Shane will work with Thilo to work on recording for the Board the		
	hazards and incidents as this is important for the Board to know.	Shane /	
	- Only the year level numbers are required for enrolments when		
	Principal reports please.		
IT WA	S MOVED that the Principal's Report be accepted.		
	S.EDWARDS\M.MATENGA		
	CARRIED UNANIMOUSLY		
2.4	MANA WHENUA		
-	- Spoken to by Anthony, who has been busy with Kapa Haka for the		
	Waikato. He also attended the National Māori Health & Safety		
	Conference.		
	- Anthony spoke to UoW Open Day, and specifically what is		
	available for Māori and Pasifica students. There is an Open Day		
	this Friday, and everyone is welcome.		
IT \A/A	S MOVED that all Reports be accepted. J.WOODLAND/D.McNULTY		
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		ACTION	TIMEFRAME
3	COMMITTEE REPORTS		
3.1	POLICY		
	No committee needed for Policy at this stage as LSM has the powers		
	and school has school docs, As the school gets over the hump of how		
	policies will be reviewed as per a review schedule. Policies are not		
	being followed and there is risk, Policy training will start soon. Policy		
	Folders have been given to Finance Committee Chair, Jackie, Krissy		
	& Dave.		
3.2	PERSONNEL		
	- Elections Staff/Student Representatives.		
	- Three student and three staff have been nominated. It is good		
	that it is going to voting. Voting papers will be distributed.		
	- Board Secretary	Dave,	
	- Looking for a Board Secretary.	Jackie	ASAP
	- Code of Conduct		
	- Anthony looking at this. MoE Code is completely different to	Anthony	17 June
	our world. The Code can be added to. Noho mahaaki and		
	aroha ki te tangata to code of conduct for the board.		
3.3	FINANCE		
	- Minutes taken as read		
	- Good to see EDI funding.		
	- Shane has the power for finance. Staff think there is no money,		
	which is not true. HoD's are being encouraged to use their budget.		
	Hopefully their narrative will change.	Shane	
	- At this stage of the year a lot of the money should have been spent		
	on resources, which has not yet occurred. This is starting.		
	Board Pro		
	- Budget has been put aside for this - Board will acquire.		
	IT WAS MOVED that the Finance Report be accepted.	Matt	
	M.CRIPSE/K.WITEHIRA	- Indica	
	CARRIED UNANIMOUSLY		
3.4	DDODEDTY		
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6 IN-COMMITTEE at 6.33 p.m.

Kevin Johnston left the meeting at 6.35 p.m.

IT WAS RESOLVED that in terms of Section 48 of the Local Government's Official Information and Meeting Act 1987, the public be excluded from this part of the meeting because the Board wishes to discuss a matter concerning personnel and this discussion, if in public, would infringe the privacy of a natural person under Section 9/2/A of the Official Information Act 1982.

J.WOODLAND FROM CHAIR CARRIED UNANIMOUSLY

IT WAS MOVED that the Board move Out of Committee.

M.MATENGA/R.TURNER: CARRIED UNANIMOUSLY

IT WAS MOVED that the decisions made whilst In-Committee be approved.

M.MATENGA/R.TURNER CARRIED UNANIMOUSLY

Karakia: Anthony Rawiri

The full meeting closed at 7.35pm

Next meeting: 5.30pm Monday 17 June 2024