



**MANGAKŌTUKUTUKU COLLEGE ESTABLISHMENT BOARD MEETING
5.30 P.M. TUESDAY 21 MAY 2024**

Present: Jackie Woodland (Presiding member), Dave McNulty (Deputy Presiding member), Anthony Rawiri, Ratau Turner, Krissy Witehira, Matt Crispe, Mareta Matenga, Samantha Farook [Actg. Principal] Shane Edwards (LSM)

In Attendance: Alan Smith [MoE] - 5.30-5.52pm, Kevin Johnston [MoE] via Phone/Zoom - 5.30-6.33pm, Jocelyn Caughley [Minute Taker]

On Leave: Thilo Govender

Welcome: Jackie welcomed Alan from MoE and **IT WAS MOVED** that Alan be given speaking rights.
**J.WOODLAND FROM CHAIR
CARRIED UNANIMOUSLY**

Meeting is being recorded for Minute Taker's benefit. Subsequently deleted due to inadvertently recording during In-Committee.

Whanaungatanga.

Karakia: Anthony Rawiri

		ACTION	TIMEFRAME
1.1	ALAN SMITH [MoE]		
	<ul style="list-style-type: none"> - Alan spoke to SEPE – School Evaluation of Physical Environment. Buildings – strategic now 95% completed. Condition assessment has been done and Dave has this information. Need to look at quick impacts - what looks good for the students and community. There are priorities that need to be gone through. - H & S is P1 and is acted on immediately, P2 – Infrastructure, P3 – Fit for purpose, P4 is wish list. A list has been put together for P2. Priorities need to be put in a table and prioritised. - The assets were not in the Board's care until the beginning of 2024 hence nothing could be done before this. Curriculum needs to be included in all of this. - Final 5% needs to be listed, so Board can move ahead. Would be good to put this in Excel spreadsheet so can strategically move forward. - A Property Manager is being employed for 18 months - Val will be at the next Property meeting. - P2 – Most have been addressed that were listed in 2023. More variations have been added. Residual funding is available from both schools – approx. \$1.2M. - MoE is going to let school prioritise priorities. Funding is guaranteed and will roll over. Both sites have now been combined. - Toilets are a major problem, which is a major source of H & S - costing up to \$5K a month in vandalism. Toilet issue needs to be addressed urgently. - Narrative needs to align with all these decisions. Will be included in Master Plan. - Buildings have been identified for rationalisation, but not signed off by the Board yet. - Alan is a Property Advisor, so does not manage projects. - Alan left the meeting at 5.52 p.m. with thanks for attending. 	Property Comm.	ASAP

	ACTION	TIMEFRAME
3 COMMITTEE REPORTS		
3.1 POLICY No committee needed for Policy at this stage as LSM has the powers and school has school docs, As the school gets over the hump of how policies will be reviewed as per a review schedule. Policies are not being followed and there is risk, Policy training will start soon. Policy Folders have been given to Finance Committee Chair, Jackie, Krissy & Dave.		
3.2 PERSONNEL - Elections Staff/Student Representatives. - Three student and three staff have been nominated. It is good that it is going to voting. Voting papers will be distributed. - Board Secretary - Looking for a Board Secretary. - Code of Conduct - Anthony looking at this. MoE Code is completely different to our world. The Code can be added to. Noho mahaaki and aroha ki te tangata to code of conduct for the board.	Dave, Jackie Anthony	ASAP 17 June
3.3 FINANCE - Minutes taken as read - Good to see EDI funding. - Shane has the power for finance. Staff think there is no money, which is not true. HoD's are being encouraged to use their budget. Hopefully their narrative will change. - At this stage of the year a lot of the money should have been spent on resources, which has not yet occurred. This is starting. Board Pro - Budget has been put aside for this - Board will acquire. IT WAS MOVED that the Finance Report be accepted. M.CRIPSE/K.WITEHIRA CARRIED UNANIMOUSLY	Shane Matt	
3.4 PROPERTY - Minutes taken as read - Dave was acknowledged for his work and in turn Dave thanked MoE for their support. - Issue of CCTV, security around school and alarms – these are significant costs so will take a big chunk of monies. Significant Health and Safety issues around this. IT WAS MOVED that the Property Report be accepted. D.McNULTY/R.TURNER CARRIED UNANIMOUSLY		
3.5 MEDIA - It was stressed that no-one, but Shane is allowed to talk to Media. Media will be more present this year.		
3.6 HEALTH & SAFETY - Covered under Property.		
3.7 FUNDING		
4 CORRESPONDENCE Inwards - Patricia Avenue Satellite Report Outwards - Nil IT WAS MOVED that the Inwards be accepted. D.McNULTY/M.CRISPE CARRIED UNANIMOUSLY		
5 GENERAL BUSINESS - .Board Workplan has been completed. This can be added to but will not happen at this stage. - Sports uniforms are great. Really stand out.		

<p>6 IN-COMMITTEE at 6.33 p.m.</p> <p>Kevin Johnston left the meeting at 6.35 p.m.</p> <p>IT WAS RESOLVED that in terms of Section 48 of the Local Government's Official Information and Meeting Act 1987, the public be excluded from this part of the meeting because the Board wishes to discuss a matter concerning personnel and this discussion, if in public, would infringe the privacy of a natural person under Section 9/2/A of the Official Information Act 1982.</p> <p style="text-align: right;">J.WOODLAND FROM CHAIR CARRIED UNANIMOUSLY</p> <p>IT WAS MOVED that the Board move Out of Committee.</p> <p style="text-align: right;">M.MATENGA/R.TURNER: CARRIED UNANIMOUSLY</p> <p>IT WAS MOVED that the decisions made whilst In-Committee be approved.</p> <p style="text-align: right;">M.MATENGA/R.TURNER CARRIED UNANIMOUSLY</p>		
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Karakia: Anthony Rawiri

The full meeting closed at 7.35pm

Next meeting: 5.30pm Monday 17 June 2024