



Mangakotukutuku College Establishment Board Meeting

5.30pm – Tuesday 22nd August 2023

Present:

Ngairé Harris - Governance Facilitator, Thilo Govender, Jackie Woodland, Krissy Witehira, Ratau Turner, Sophia Wairoa-Harrison, Dave McNulty, Matt Crispe, Mareta Matenga, Anthony Rawiri

In Attendance:

Justine Rogers

Apologies:

Absent:

Kevin Johnson

Welcome:

The Presiding Chair welcomed everyone to the meeting, Thilo - Karakia

Jackie Moved that Liz Willis and Tracey Pratt are attending as Observers

Seconded - Krissy

	Action	Timeframe
<p>1.4 Previous Minutes</p> <p>Read as true and correct Moved: Jackie Seconded: Thilo</p> <p>No conflict of interest</p>		
<p>Matters Arising</p> <p>One overseas applicant has withdrawn her application, 35 total teachers</p>		
<p>2. Reports</p> <p>2.1 Presiding Member Report Verbal</p> <p>Thanks to Thilo for sending the new teachers information through to the committee and to Dave for getting the painting through for the new school</p>		
<p>2.2 Principal Report Verbal</p> <p>* Last week we visited MIS to talk to the Year 7 and 8 children, handed out Prospectus and enrolment forms, 230 enrolled as at 22nd August. MIS have emailed all parents to follow up, communications committee are doing a lot to help get the word out.</p> <p>* Met with Alana last week on how we will utilise the school with the buildings. PM appointed by the Ministry is working to a schedule. The Ministry PM will possibly be project managing the painting.</p> <p>* Noeline Ross will be doing Alana's work for a month while she is away</p> <p>* Te Ara Whakamana – Mana enhancement programme, will meet with Melville Primary to discuss how the</p>		

<p>programme works at their school – Thilo will send link</p> <ul style="list-style-type: none"> * Mania Kalani Trust – meeting with them early September, they work in low decile schools in Auckland * Kahui Ako – meeting with them - Thilo will send link * Met online with Wade Harrison who will do a Safety Plan for the new school, they submit the plan to the fire service and provide professional learning to the staff, they also work with the students to make sure they know what their behaviour needs to be * Support staff jobs advertised today – 22nd August, close 12th September * Zena Elliott Artist, has offered to design and carve our waharoa at the entrance of the school * All staff went to Koroneihana on Monday 20th August 	Thilo	
<p>2.3 Governance Facilitators Report Received and Read</p> <ul style="list-style-type: none"> *Met with Paul Moulder from MOE, was told there has been expedient progress made. * Ngaire asked a list of what the Ministry are particularly looking for, team are working hard to go through everything. * Performance Review and Professional Growth Cycle for Thilo – Peter Moyle and Ngaire both agree starting a new school is a massive growth cycle, performance review will be done at a later date. Board to discuss. * Budget has started to be looked at, waiting for the Ministry to come back with information 		
<p>2.4 Mana Whenua Report Verbal</p> <ul style="list-style-type: none"> *Te Puukenga, opportunity for the children this year and next to engage with them for Trades * Anthony meeting with Waikato Tainui, doing a rangitahi course *3 day work shop to do with Wananga youth, work employment at Te Puukenga 		
<p>All Reports Tabled, Seconded: Krissy, All in favour</p>		
<p>3. Committee Reports 3.1 Policy Verbal</p> <ul style="list-style-type: none"> *No report this meeting 		

<p>3.2 Personnel Verbal</p> <p>*Support staff Job adverts went out 22nd August, close 12 September</p>		
<p>3.3 Finance Verbal</p> <p>* Grant/Funding mandate * Motion Moved that a Grant/Funding committee be set up with Board representation with Pradeep Kumar on committee Moved – Matt Seconded – Thilo * Move that Mareta, Sophia and Thilo on the committee Ngaire to do Terms of Reference Seconded – Krissy</p> <p>Funding Committee to organise a meeting to discuss</p>		
<p>3.4 Property Verbal</p> <p>*Minutes Received and Read</p> <p>*Moved and Ratified Special Meeting for Painting a true and correct record - All in favour Ngaire to talk to Kevin about having the Ministry come and talk to the Board. * Recorded frustration around lack of help and communication from the Ministry of Education</p>		
<p>3.5 Media Verbal</p> <p>*Minutes Received and Read</p>		

<p>*Matt queried if we needed to pay for Billboards due to low funds, at approx. \$100 each it is worthwhile to try and get enrolments in</p> <p>*Sophia Moved the motion that we get a support staff person to start ASAP to process enrolments Seconded-Thilo</p>		
<p>3.6 Health and Safety No Report</p>		
<p>3.7 Uniform Verbal</p> <p>*Uniform Community Night, Wednesday 23rd at MIS Moved-Sophia, Seconded-Krissy</p>		
<p>4. Correspondence</p> <p>In: Zena Elliott Proposal Accepted</p>		
<p>5. General Business</p> <p>5.1 In-Committee – *These should be on different coloured paper and not distributed? Jackie has since found out that these can be sent out to committee members.</p> <p>5.2 Ngaire has suggested we go to Monthly meetings, Ngaire to clarify we can do that and come back to us. Focus on committee work and report back in detail, do online meetings in between if we need to.</p>		

Meeting closed 7.40pm

Next meeting