



## **Mangakotukutuku College Establishment Board Meeting**

**5.30pm – Tuesday 12 September 2023**

**Present:**

Ngaire Harris - Governance Facilitator, Thilo Govender, Jackie Woodland, Krissy Witehira (Via ZOOM), Ratau Turner, Dave McNulty, Matt Crispe, Anthony Rawiri

**In Attendance:**

Justine Rogers

**Apologies:**

Sophia Wairoa-Harrison, Mareta Matenga

**Absent:**

**Welcome:**

The Presiding Chair welcomed everyone to the meeting, Thilo - Karakia

Jackie Moved that Peter O’Leary, Louise Handley and Samantha Farook (SLT Team) are attending with speaking rights.

	Action	Timeframe
<p><b>1.4 Previous Minutes</b></p> <p>Read as true and correct  Moved: Dave    Seconded: Matt</p> <p>No conflict of interest</p>		
<p><b>Matters Arising</b></p> <p>Display board promoting enrolments – Steve (the coffee man) has agreed to have two on his site as he has a corner section  In-Committee – on coloured paper and circulated at the Board meeting</p>		
<p><b>2. Reports</b></p> <p><b>2.1 Presiding Member Report</b>  <b>Received and Read</b></p> <p>*Attended an NZSTA webinar – 29 August, importance of familiarising ourselves with the code of conduct  *Thank you to Heemi and Louise for facilitating the Whanau hui on 30 August  *Fortnightly meetings will continue this year</p>		
<p><b>2.2 Principal Report</b>  <b>Received and Read</b></p> <p>* 240 applicants across 16 positions plus 5 adverts in Ed Gazette for more teachers  * Heemi was selected to be part of the Cultural Ambassador group for the World Cup, apologies as Thilo forgot to let the Board know this had been approved.  * Veto will be used for all staff if required to talk or have counselling sessions  *Pradeep has collated all the cleaning contracts, Thilo has passed on to Dave and Matt to look over, also photocopier and IT contracts are in progress  * EDI contracts for Yonder, Uniform and Technology have been signed off, would like to put in one for music Instruments as well</p>	Thilo	

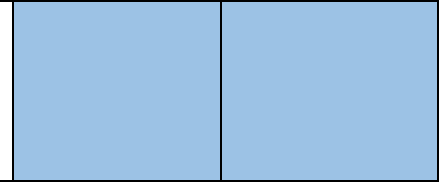
<p>Move a motion that the Board gives authority to the SLT to apply for up to \$50K per project for EDI funding.  Moved: Matt    Seconded: Dave</p> <p>*Wade Harrison will have a comprehensive plan by the end of the holidays, Harrison Tew will come in and give training to all staff  *Zena Elliott to meet with Board  *Curriculum Meetings – 12<sup>th</sup> MHS and 16<sup>th</sup> MIS October, 18<sup>th</sup> all day at MHS  Peter and Jill putting together a customised system for subject selections as can't be done on Kamar without being on the main database.</p>		
<p><b>2.3 Governance Facilitators Report</b>  <b>Received and Read</b></p> <p>*Guidelines for the funding committee  *Tom Scollard will be the new Governance Facilitator – Ngaire finishing 31<sup>st</sup> October</p>		
<p><b>2.4 Mana Whenua Report</b>  <b>Verbal</b></p> <p>*Ratau has been nominated back onto the Tainui Board – Congratulations Ratau!!</p> <p><b>All Reports Tabled, Seconded: Krissy, All in favour</b></p>		
<p><b>3. Committee Reports</b>  <b>3.1 Policy</b>  <b>Verbal</b></p> <p>*No report this meeting</p>		
<p><b>3.2 Personnel</b>  <b>Verbal</b></p> <p>*No Report this meeting</p>		

<p><b>3.3 Finance</b> <b>Verbal</b></p> <p>*Minutes received and read</p> <p>* Be aware of things going over budget, can approve funds for certain projects</p> <p>*Pradeep has set up a financial file for the Board to access</p> <p>Moved; Matt    Seconded; Dave</p>		
<p><b>3.4 Property</b> <b>Verbal</b></p> <p>*Minutes Received and Read</p> <p>*P2 works will start very soon, APS to rework the budget to organise a different approach to look at the budget and then make some decisions</p> <p>Dave Moved the Motion the Board adjust the painting contract to allow for partial painting of the school. Seconded; Thilo</p> <p>Dave Moved the Motion the Board use some previously allocated painting funds for the provision of the commercial kitchen Seconded; Krissy    Abstained; Matt</p> <p>Dave Moved the Motion the Board reallocate funds tagged for a playground to use for the construction of the Waharoa Seconded; Krissy    Abstained; Matt</p> <p>Moved; Dave    Seconded; Matt</p>		

<p><b>3.5 Media</b> <b>Verbal</b></p> <p>*Minutes Received and Read</p> <p>*Pamphlets to go to New World and surrounding shops re enrolments</p> <p>*Bill boards for 4 sites</p> <p>Moved; Krissy Seconded; Thilo</p>		
<p><b>3.6 Health and Safety</b> <b>No Report</b></p>		
<p><b>3.7 Uniform</b> <b>Verbal</b></p> <p>*Was asked if Year 9s would have support for uniforms, was decided the Board would not support as this year they were able to wear black &amp; white and were given hoodies to wear.</p> <p>Moved; Krissy Seconded; Thilo</p>		
<p><b>3.8 Funding</b></p> <p>*Work to be done on 1<sup>st</sup> Draft document Need to be clear what our top priorities are (school beautification)</p>		
<p><b>4. Correspondence</b></p> <p>In: Heemi's Cultural Ambassador letter NZSTA legislation in the Boardroom</p> <p>Accepted and Tabled</p>		

**5. General Business**

5.1 Website WIP – meeting with Thilo Friday 15<sup>th</sup>



Meeting closed 7.40pm

Next meeting 26<sup>th</sup> September, 5.30pm