

Te Tohu Paetahi
Takuta
Tihinui

Mangakotukutuku College Establishment Board Meeting with ERO

5.30pm - Monday 29th May 2023

Present:

Ngaire Harris - Governance Facilitator (via ZOOM) , Paul Moulder - ERO
Jackie Woodland, Dave McNulty, Krissy Witehira, Mareta Matenga, Anthony Rawiri, Ratau Turner, Kevin Johnson, Matt Crispe, Sophia Harrison

In Attendance:

Justine Rogers

Apologies:

Thilo Govender

Welcome:

The Presiding Chair welcomed everyone to the meeting and introduced Paul Moulder from ERO.

Visit from Paul Moulder – ERO

Paul asked various questions, requested links for policies, Strategic Plan, Work Plan and Financial Statements be sent to him.

Asset Register for both schools need to be fast tracked, delays in furniture of 8-10 weeks

Peter Leggat and Hayden Jones (Educational Services) to be contacted about this.

Paul Moulder
21 June 2023

Establishment Board Meeting Commenced – 6.30pm after ERO meeting

	Action	Timeframe
<p>Previous Minutes</p> <p>Read as true and correct Moved: Jackie Seconded: Krissy Sophia was present, missed off list, Matt abstained as not at meeting</p>		
<p>Matters Arising</p> <p>Matt queried if he needed to step down from Financial Committee List of Committees to be sent to Matt and Sophia</p>	Jackie	
<p>Presiding Member Report Received and Read</p> <p>*Special thanks to Anthony, Ratau and Heemi for all their help with the public meeting. Thanks also to everyone else for all their efforts. *Suggested that when we have more professional development we don't do it the same night as the Board Meetings *Table the Cultural Narrative *Business Manager has been appointed, waiting on contracts etc to be finalised – 22 applicants, 2 interviewed *Board Secretary has been appointed (Justine Rogers)</p>		
<p>Governance Facilitators Report Received and Read</p> <p>*Thank you for all the input with Paul Moulder (ERO) *Governance Handbook created *Committees Register also needs updating</p>		

<p>Principals Report Received and Read</p> <p>*Vaccination Policy needs to be completed – has been approved</p> <p>All Reports - Moved: Jackie Seconded: Krissy</p>	<p>Thilo</p>	
<p>Financial Report Received and Read</p> <p>*Daryl – Finance from the Ministry, was there to help and make sure we are on track.</p> <p>*Cancel 2x credit cards, Krissy and Matt. Thilo and Peter O’Leary will still have cards</p> <p>*Staff reimbursement – to be recorded</p> <p>*Conference – if Board members wanted to go they would need to pay themselves as this Board is only together for a short time</p> <p>*Some meeting minutes can’t be found. Board meeting format to be sent out, check names are correct against the meeting dates</p> <p>*Board members overpaid:</p> <p>Motion that there is an acknowledgement in regards to Board members being overpaid but there will be no reversal.</p> <p>Moved: Mareta Seconded: Ratau</p> <p>All for – none against</p>	<p>Matt two finance Thilo - 500...</p>	
<p>Property Report Received and Read</p> <p>*ICT conversations in progress</p> <p>*Action re laptop costs \$2064 per quarter – check this is correct</p> <p>*RTL staff on site</p> <p>*Dave moved that he approach Dave Nobilo with a view to them having an RTL onsite. Seconded: Matt</p> <p>All for – none against</p>	<p>Dave</p>	

Correspondence

In: Combined request from Presiding Members

Out: Tea Party – for Kaumatua – 2nd June

Letter to Thilo from Jackie approving her leave

Other Business

*Uniforms – financial support

Uniform funding - fundraising, WINZ, Grants

Small committee to be put together to organise some different options

*Public excluded minutes – checked from last week, filed in cabinet once signed

Moved: Jackie Seconded: Krissy

Krissy

The Meeting closed at 7.50pm

Date of next meeting: Monday 12th July 2023