



Mangakotukutuku College Establishment Board Meeting

5.30pm – Tuesday 25th July 2023

Present:

Ngairine Harris - Governance Facilitator (VIA Zoom), Thilo Govender, Jackie Woodland, Krissy Witehira, (VIA Zoom) Ratau Turner, Sophia Wairoa-Harrison, Dave McNulty, Pradeep Kumar, Kevin Johnson

In Attendance: (Observing)

April Taelangi (Presiding Chair Melville Intermediate) and Cherie Vallis (Melville Intermediate Board Member)

Apologies:

Justine Rogers, Matt Crispe, Mareta Matenga

Absent:

Anthony Rawiri

Welcome:

The Presiding Chair welcomed everyone to the meeting, Thilo - Karakia

Welcome guests, April Taelangi and Cherie Vallis

| | Action | Timeframe |
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| <p>1.4 Previous Minutes</p> <p>Read as true and correct Moved: Krissy Seconded: Dave No conflict of interest</p> | | |
| <p>Matters Arising</p> <p>Walk around school, Jackie gave another brief explanation about the visit from the Deputy Secretary Education</p> | | |
| <p>2. Reports</p> <p>2.1 Presiding Member Report Received and Read</p> <p>* EDI document, discussion with Kevin and talked to both April and Liz, Kevin has suggested Jackie signs the report and hands to Kevin tonight – all funding to go to the school for the students, some can be used for uniform subsidy. * Jackie moved report is signed and that report is approved and handed to Kevin tonight to take to Ministry Seconded: Ratau</p> | | |

2.2 Principal Report

Verbal

*Nice to be back home after our holiday, thank you to the Board

*Team working hard with interviews, 152 applicants, approx. 80 in NZ, 70 overseas, 2 withdrawn due to other positions offered.

*Working closely with Jacqui Nicholls at NZSTA

DP's – first round of interviews with Leaders, Thurs/Fri/Mon 2nd round with Thilo and Ngaire sitting in.

Will go back to market if not enough

If hired will come on board once Seniors have finished for the year

*Visited Helena Kirkham at Ham West School with Pachappa Goundar and Justine McNamara, re proposal for Technology vision and programmes with year 7&8 students, re-negotiate for the new school.

Adjusted programme to include Arts and Media Arts

Work to keep costing at 2023 level

Memorandum to be signed by 4th August

*Working with Karen Singer at Perry Outdoor Education Trust who support students with OE. Would like it built into our school programme. We need to sign a contract with them.

Motion: Taken into consideration with POET to access outdoor education support for new school.

Moved-Thilo Seconded-Dave

*School visits – next week

Mon-Fri – Intermediate 1-5pm

High School 3-6pm

Saturday – small team at Club

Rest of team at rugby club

*Shared prospectus with ESB

*Curriculum structure – discussion, look at full team meeting to go over plan

*Visit Dr Ngapore Hopa to discuss Whare names

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| <p>2.3 Governance Facilitators Report Received and Read</p> <p>*WorkPlan will be added to as we go, Curriculum, appointments, property contracts all WIP</p> | | |
| <p>2.4 Mana Whenua Report Verbal</p> <p>No report this meeting</p> <p>All Reports Tabled, Seconded: Dave, All in favour</p> | | |
| <p>3. Committee Reports</p> <p>3.1 Policy Received and Read</p> <p>*Not meeting regularly as looking at more operational policies now, SLT working on these</p> <p>Moved-Jackie, Seconded-Sophia</p> | | |
| <p>3.2 Personnel Verbal</p> <p>*Proposed summary of support staff roles to be offered have been sent to the closing schools so they are aware of what we are thinking. Roles advertised on 22 August</p> <p>Accepted and Tabled</p> | | |

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| <p>3.3 Finance Received and Read</p> <p>*Will meet again next week and update then</p> <p>*Governance Report – Education Services prepared 1st proper report. Monthly Financial Statements – discussed</p> <p>Moved-Pradeep Seconded-Thilo</p> | | |
| <p>3.4 Property Received and Read</p> <p>*Painting WIP x3 quotes – colour to be decided</p> <p>*School lunch programme, Term 2 2024– To meet with Todd Unkovich</p> <p>*Alana at the last property meeting which was helpful</p> <p>*Still waiting on Masterplan</p> <p>*IT-getting quotes from 3 companies to get both schools combined successfully</p> <p>*Still some work to identify current assets-waiting for asset reports from schools</p> <p>*Signage WIP</p> <p>Moved-Dave Seconded-Sophia</p> | Thilo | |
| <p>3.5 Media Received and Read</p> <p>*Focus at moment on enrolment days</p> <p>*Will be at the school rugby on Saturday</p> <p>Moved-Sophia Seconded-Thilo</p> | | |

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| <p>3.6 Health and Safety Verbal</p> <p>*No report this meeting</p> | | |
| <p>3.7 Uniform Verbal</p> <p>*Insert with the enrolments folder, Direct Group will have the website up and running this week for pricing *Graphic Designer working on House shirt and PE Shirt that is reversable</p> <p>Moved-Krissy Secoded-Dave</p> | | |
| <p>4. Correspondence</p> <p>In: Received a grant notification email from the following entity and we can apply through the board or Local IWI.</p> <ol style="list-style-type: none"> 1. Andrea Elliott-Hohepa - Te Rūnanga o Kirikiriroa 2. Deb Hodge - The Lion Foundation 3. Glenda Taitua - Tainui <p>Out:</p> <p>Inward-Accepted, Outward-Approved</p> | | |
| <p>5. General Business</p> <p>5.1 No In-Committee</p> | | |

Meeting closed 7.25pm

Next meeting Tuesday 8th August 2023, 5.30pm

